

# Medical Assistant Application Checklist



- ☐ Complete the online application for admission ([www.methodistCOL.edu/apply](http://www.methodistCOL.edu/apply))
  - ☐ Pay the non-refundable application fee ([www.methodistCOL.edu/apply](http://www.methodistCOL.edu/apply))
  - ☐ Submit OFFICIAL transcripts (or proof of GED) from all high schools attended
    - Students with an earned Associate's Degree (or higher) do not need to submit a high school transcript
    - Students with over 30 earned college credits can submit unofficial high school/GED transcripts
    - Students with less than 30 earned college credits MUST submit official high school/GED transcripts
  - ☐ Submit OFFICIAL transcripts from all colleges attended
    - Transcripts can be mailed to:  
Methodist College  
7600 N. Academic Dr.  
Peoria, IL 61615  
E-mail: [registrar@methodistCOL.edu](mailto:registrar@methodistCOL.edu)
- Students who meet the following deadlines will receive priority admission review:**  
**Fall/Summer semesters: April 15**  
**Spring semester: October 15**
- ☐ If you're an applicant with less than 12 college credits earned, you must submit an OFFICIAL copy of your ACT or SAT scores
    - Many high schools print this on your transcript, but not all. Call your high school to find out!

- **After submitting your application, you will be e-mailed a username and password for your CAMS student portal, where you can check the status of your transcripts and admissions decision, obtain a transfer credit report, and view financial aid information.**
- Once all official documents are received, an admissions decision will be made in 7-14 business days.
- If more information is needed, the Director of Admissions will contact you by phone and/or e-mail using the contact information specified on your application.
- Don't forget to fill out your FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and have it sent to Methodist College (school code: 006228)
- **Questions about the admissions process? Call (309) 672-5513 or e-mail [admissions@methodistCOL.edu](mailto:admissions@methodistCOL.edu)**

## Pathways to Admission

- ✓ **Option 1:** High school cumulative grade point average of 2.5 (on a 4.0 scale) AND a minimum ACT score of 17 or minimum SAT score of 900/1600
- ✓ **Option 2:** High school cumulative grade point average of 2.5 (on a 4.0 scale) AND 12 or more earned college credits with a 2.0 cumulative GPA
- ✓ **Option 3:** 30 or more earned college credits with a 2.0 cumulative GPA

## **Candidates not meeting the above requirements may gain conditional admission:**

- ✓ **Option 1:** High school cumulative grade point average of 2.3-2.49 (on a 4.0 scale) AND a minimum ACT score of 17 or minimum SAT score of 900/1600
- ✓ **Option 2:** High school cumulative grade point average of 2.5 (on a 4.0 scale) AND a minimum ACT score of 16 or minimum SAT score of 890/1600
- ✓ **Option 3:** High school cumulative grade point average of 2.3-2.49 (on a 4.0 scale) AND 12 or more earned college credits with a 2.0 cumulative GPA