



Medical Assistant

Program

Medical Assistants provide both clinical and administrative services for patients in a healthcare setting. The Medical Assistant Program at Methodist College is a certificate program that prepares the graduate for certification through the American Association of Medical Assistants or the National Healthcareer Association.

In addition, the Medical Assistant curriculum at Methodist College is designed to create a pathway to the Bachelor of Science in Nursing, Bachelor of Science in Health Science, or Bachelor of Social Work degree as some courses are transferable. *(Based upon successful completion of the designated courses, and meeting of admission requirements of the baccalaureate degree programs.)*

Medical Assistants complete administrative and clinical tasks in the offices of physicians, hospitals, and other healthcare facilities. According to the U.S. Department of Labor, employment of medical assistants is projected to grow 23 percent over the next ten years. As the demand for preventive medical services increases, physicians will hire more assistants to perform routine administrative and clinical duties, allowing the physicians to see more patients. *(U.S. Department of Labor Occupational Outlook Handbook)*

The Medical Assistant program at Methodist College can be completed in as little as 18 months, on a part-time or full-time basis. Some courses may be offered in the evening and online, making it convenient for individuals who work or have other responsibilities.

Now Accepting Applications

Admission Requirements

- Completed admission application and fee
- High School Diploma or GED (GPA of 2.5 or better)
- Submission of official SAT score (school code 1503) or ACT scores (school code 1078)
- If did not take SAT or ACT, a completed placement exam must be taken at Methodist College (Additional pre-requisite courses may be required based on test scores.)
- Submission of official transcripts from each high school, college and university attended
- Criminal Background Check
- Submission of Immunization Records

Tuition

The tuition for this 46-credit-hour program is approximately \$15,000 (does not include books and fees). Methodist College accepts transfer credits subject to approval. Methodist College works with employers who offer tuition reimbursement.

Financial Assistance

Financial assistance is available for those who qualify. Visit www.methodistcol.edu/financial-aid for more information.

Admissions

Please contact the Office of Admissions at admissions@methodistcol.edu for additional information on admission requirements. Call 309.672.5513.

www.methodistcol.edu/medical-assistant



Medical Assistant Program Curriculum

The Medical Assistant program is a pathway to baccalaureate programs including the Bachelor of Science in Nursing (BSN), the Bachelor of Science in Health Sciences (BSHS), or the Bachelor in Social Work (BSW). If students so choose to pursue a baccalaureate degree, some credits can transfer from the Medical Assistant program such as: BIO101, BIO102, ENG101, PSY101, ACT101/MAT101, HS200, and BH200. Please review the curriculum of the specific baccalaureate degree program to determine what courses in the Medical Assisting program can transfer.

Required courses for the Medical Assistant program include:

HS100 Medical Terminology

BIO101 Anatomy & Physiology I*

BIO102 Anatomy & Physiology II*

ACT101 Financial Accounting and Health Care OR MAT101 Concepts of Math

PSY101 Psychological Inquiry & Applications*

ENG101 College Composition*

HS200 Introduction to Informatics for Healthcare Professionals*

BH200 Holistic Healthcare

MA121 The Medical Assistant as a Professional

MA110 Foundations of Medical Assisting

MA150 Foundations of Clinical and Lab Procedures in Medical Assisting I

MA190 Foundations of Clinical and Lab Procedures in Medical Assisting II

MA200 Administrative Medical Assisting

MA210 Procedural and Diagnostic Coding and Reimbursement in Medical Assisting

MA240 Medical Assisting Practicum

*These courses may transfer to a baccalaureate program with a grade of “C” or better.

The Medical Assistant Program at Methodist College has a site visit scheduled for pursuing initial accreditation by CAAHEP. This step in the process is neither a status of accreditation nor a guarantee that accreditation will be granted.

For More Information, Contact:
Methodist College Recruitment Department at
(309) 672-5513
www.methodistcol.edu/medical-assistant



Methodist College
UnityPoint Health