

Contact us at **Testing@methodistcol.edu**

309-672-5530

* Do I have to schedule my exam(s) through Register Blast, or can I call the Testing Center to schedule it for me?

You must schedule your exam(s) through RegisterBlast.

If you have any issues scheduling, please contact us and we will be happy to help.

* I cannot find a time that works with my schedule, now what?

RegisterBlast shows you all the times that are available. If there is not an available time that works for you, you may have to speak with your instructor about other proctoring options for your exam.

* I am trying to schedule an exam for tomorrow, but RegisterBlast will not allow it. What should I do?

RegisterBlast requires at least two days between the time you complete this form and the time you wish to take the exam. Next day exams are not allowed. You will have to choose an alternate date or speak with your instructor about your options.

* I cannot find the exam I need to schedule.
1. Delete both cache and cookies. Exit your D2L and try again. Sometimes this will troubleshoot the issue. If this does not solve it, try step 2.
2. Before you can schedule, your instructor must create an exam submission and add your Methodist College email to it. Contact your instructor, or the Testing Center to see if the Exam has been submitted.

* CCMA Exams
* Proctoring Services for students from other institutions

4 Total Bedroom(s)

2 Total Bath(s)

Approx 0000 sq. ft.

Forced Air Heat

FAQ

*Hours:*

*Mon-Fri 7:30-4pm*

*Mon & Wed 4pm-6pm by appointment only*

*Sat & Sun – Proctor available during scheduled exams only*

***How to Schedule ADA or Make-up Exams***

You can access RegisterBlast from the MC Resources dropdown on the navigation bar at the top of all your D2L course sites.

1. Choose Academic Exams – for your group and then choose Accommodated or Makeup Testing.
2. Choose the correct course number and then the exam you will need to complete.
3. Choose a date and time.
4. Continue answering the required questions and then submit the registration form.

 **\***RegisterBlast requires **at least two days** between the time you complete this form and the time you wish to take the exam, so please schedule this ASAP.

***RegisterBlast***

*Testing Services*